

Thesis Examination process

Preparation before the examination

1. Submit the request form for the Thesis examination together with a copy of the thesis draft (*hard copy including cover, title page, Thai and English abstract, table of contents, list of figures, list of appendices, and CV*) to Faculty of Veterinary Medicine, CMU. Graduation Unit. Contact: Mrs.Thongpool Ongchai (Noi) **1 month before examination.** Download thesis format <http://www.grad.cmu.ac.th/documents/003%20Thesis-IS%20Printing%20Format.pdf>
2. Thesis must pass the program plagiarism check or Turnitin which is approve by advisor (Plagiarism Check Result form). Please contact Ms.Chanunthida Pasom, Librarian of Faculty of Veterinary Medicine Library for the Plagiarism check program. Email: chanunthida.p@elearning.cmu.ac.th
3. Register the enrollment for graduation online at The Registration Office, CMU website: <https://www1.reg.cmu.ac.th/reg-expect/> at least 2 weeks before the examination. Please fill the form (*name, date of thesis examination, thesis title, address, ...etc.*) Then, print it out and bring it to The Registration office, CMU. You will need to take your photos there. Please do not forget your student ID cards with you. Students have to pay the total cost to them as it's not included in the tuition fee package.
4. Please check the format of thesis cover page with Graduate school, CMU. 1 week before the examination. After approved by Graduate School, CMU., print out the cover page depend on the quantity of the thesis you want. (not less than 2 thesis books as the requirement for Graduate School, CMU.) This cover page is to be signed by your examination committee on the exam day. The format of Thesis cover page can download at <http://www.grad.cmu.ac.th/main.php?p=21&&m=9&&s=906&&lang=en>

After thesis examination (within 60 days)

Student must correct the thesis after defense according to the Committee's comments and approved the format by The Graduate School, CMU. **within 60 days after the date of thesis defense.**

Following documents must be sent to The Graduate school, CMU.:

1. Submit the completed thesis with the signatures of Thesis Examination committee, attaching with evidences of publication to Mrs. Prapaipan (2nd floor, The Graduate School Building. Phone 053-942423)

If any changes to the title name of the thesis are required, student should be made with the approval of the Thesis Defense Committee. The main thesis advisor does the requested topic change thesis report, and submits it with the result of the thesis defense (CMR 6).

2. The Graduate School, CMU. will check the thesis format. If it is incorrect format, it will returned to student. You must re-correcting the format according to the comments and send to approve again. If the thesis is acceptable, the officer will affix a seal on your thesis. Summit these documents to them are as follow;

1. The completed hard copy of thesis corrected and the cover page issued by the Graduate School
2. Approval page with signatures of thesis examining committee
3. The Thesis binding request form.

Students have to pay the total cost to them as it's not included in the tuition fee package. Student will get the receipt and Thai/English abstracts stamped by the Graduate School have to submit to Faculty of Veterinary Medicine. Graduation Unit (Noi) for further administration tasks.

4. A CD containing electronic world file of your full thesis.
5. 7 CD covers which include the signatures of the research advisor. Form can be downloaded from <http://www.grad.cmu.ac.th/main.php?p=21&&m=9&&s=906&&lang=en>

Remark: Number of CD covers should not be less than 7 copies while approval pages depend on how many copies you want.

3. Submit these documents to Faculty of Veterinary Medicine. Graduation Unit (Noi).
 - 3.1 A copy of the enrollment for graduation receipt from The Registration office, CMU.
 - 3.2 A copy of the Thesis binding fee receipt from The Graduate School, CMU.
 - 3.3 The original Thai/English abstracts stamped by the Graduate School, CMU.